

Name: _____ WorkKeys Level: _____ WorkKeys Scores: _____
Last First MI AM RI LI

Address: _____ Telephone: _____
Street City State Zip Area Code -

In case of EMERGENCY, notify: _____
Name Address City State Zip Telephone () -

EDUCATION:

| Level of Education | Name & Location of School | From: (Mo./Yr.) | To: (Mo./Yr.) | Subject Studied/Degree or Certification Earned | Year Grad. |
|---------------------------|---------------------------|-----------------|---------------|--|------------|
| High School | | | | | |
| CareerTech Center | | | | | |
| College | | | | | |
| Other Training Experience | | | | | |

EXPERIENCE: *(Paid work experience, volunteer, related school experience, etc.)*

| Dates: (Mo./Yr.) | Name & Address of Employer | Supervisor | Phone Number | Salary | Position | Reason for Leaving |
|------------------|----------------------------|------------|--------------|--------|----------|--------------------|
| / | | | | | | |
| / | | | | | | |
| / | | | | | | |

REFERENCES: *(not related to you)*

| Name | Relationship to You | Address | Day Phone |
|------|---------------------|---------|-----------|
| | | | |
| | | | |
| | | | |

The Oklahoma Department of Career and Technology Education does not discriminate on the basis of race, color, religion, national origin, sex/gender, age, disability, or veteran status. Inquiries concerning application of this policy may be referred to ODCTE, Compliance Coordinator, 1500 West Seventh Avenue, Stillwater, OK 74074-4364, 1-800-522-5810 or (405) 377-2000.

This publication is printed and issued by the Oklahoma Department of Career and Technology Education as authorized by 74 O.S. 2001, Sec. 3105, as amended. 2,000 copies have been prepared and distributed at a cost of \$420. Copies have been deposited with the Publications Clearinghouse of the Oklahoma Department of Libraries. 12-226360

Date I last updated my Pocket Resume: _____